State of the Borough Assessment

Relevant Cabinet Member(s)	Wards Affected	Key Decision
Ros Jones, Mayor of Doncaster	All	No

EXECUTIVE SUMMARY

1. On the 15 September 2016 Full Council agreed an improved **core annual 'define & deliver' cycle** which links together the following annual processes for defining and delivering improved outcomes for residents:

    - State of the Borough assessment
    - Policy and Budget setting
    - Service Planning & staff Performance & Development Reviews
    - Corporate Performance Monitoring

2. The Council's Constitution was subsequently amended to include this requirement:

    - 'Full Council will receive a State of the Borough assessment each year to inform the policy and budget setting process'.

3. The first Team Doncaster State of the Borough Assessment will be produced this year to provide a single, overall assessment of how the Borough is changing and the quality of life of residents.   It will be presented to Full Council 21 September 2017.

4. The 2017 Assessment will be a learning process and will mainly capture data already in the public domain.   Overview and Scrutiny have a significant opportunity to contribute to the 2018 Assessment by providing new insights into the lived experiences of residents.

EXEMPT REPORT

5. This report is not exempt.

RECOMMENDATIONS

6. It is recommended that OSMC receive a presentation at their 29 June meeting which:

    - Provides the latest thinking on the format of the 2017 Assessment.
    - Looks ahead to the 2018 assessment and facilitates a discussion on the opportunities for Overview and Scrutiny to contribute to the document.

WHAT DOES THIS MEAN FOR THE CITIZENS OF DONCASTER?

7.   The State of the Borough assessment is part of the annual 'define & deliver' cycle which is focused on defining and delivering improved outcomes for residents.

BACKGROUND

8.   On the 15 September 2016 Full Council agreed a **core annual 'define & deliver' cycle** which links together the following annual processes:

Annual Process	Main Objective	Commissioning Cycle Stage
State of the Borough assessment	A single 'picture' of how the Borough is changing and the needs of residents	ANALYSE
Policy & Budget Setting & Strategic Risks Review	Agreeing and funding priorities for the next year as the basis for service planning, informed by an update of the Strategic Risk Register	PLAN
Service Planning & PDRs	Translating the Council's priorities into action and accountability	DO
Corporate Performance Monitoring	Reviewing whether residents are better off as a result of the Council's work	REVIEW

9.   The processes link together to produce a continuous cycle of effective, evidence based action and improvement.

STATE OF THE BOROUGH ASSESSMENT

10.   Many individual needs assessments are currently undertaken or planned which provide the evidence base for the State of the Borough assessment, for example:

- Joint Strategic Needs Assessment.
- Joint Strategic Intelligence Assessment
- Place Based assessments, e.g. Economy, Housing, Skills and Infrastructure
- Children's Needs Assessment

11.   The first State of the Borough assessment will be produced this year to provide a single, overall assessment of how the Borough is changing and the quality of life of residents.   It will do this by:

- Providing the latest demographic information (population, age profile etc.)
- Using a set of key quality of life indicators - covering children and young people, economy, communities, social care, health, environment etc.

- Complementing existing analysis in separate thematic assessments and reports (e.g. Joint Strategic Needs Assessment, Performance Reporting)

12. The 2017 Assessment will be presented to Full Council 21st September 2017. This will a learning process and will mainly capture data already in the public domain. Overview and Scrutiny have a significant opportunity to contribute to the assessment for 2018 and subsequent years by providing new insights into the lived experiences of residents. This could involve fieldwork and direct engagement with residents to produce case studies to supplement the data and analysis in the Assessment.

OPTIONS CONSIDERED

13. The other main option is for the assessment to only combine existing data and analysis – i.e. not seek to provide new insights.

REASONS FOR RECOMMENDED OPTION

14. A State of the Borough assessment which provide new insights into the lived experiences of residents will enhance Team Doncaster's ability to determine priorities based on an understanding of residents' needs.

IMPACT ON THE COUNCIL'S KEY OUTCOMES

15.

Outcomes	Implications
All people in Doncaster benefit from a thriving & resilient economy. - *Mayoral Priority: Creating Jobs and Housing* - *Mayoral Priority: Be a strong voice for our veterans* - *Mayoral Priority: Protecting Doncaster's vital services*	The State of the Borough Assessment will improve the Council's focus on delivering its priority outcomes.
People live safe, healthy, active & independent lives. - *Mayoral Priority:* Safeguarding our Communities - *Mayoral Priority:* Bringing down the cost of living	
People in Doncaster benefit from a high quality built and natural environment. - *Mayoral Priority: Creating Jobs and Housing* - *Mayoral Priority: Safeguarding our Communities* - *Mayoral Priority: Bringing down the cost of living*	
All families thrive. - *Mayoral Priority: Protecting Doncaster's vital services*	
Council services are modern and value for money	
Working with our partners we will provide strong leadership and governance.	

RISKS AND ASSUMPTIONS

16. There key risk associated with the Assessment is that it:

- Fails to provide a broadly agreed, objective and accurate 'picture' of how the Borough is changing and the quality of life of residents – as the basis for developing effective policy and interventions to improve quality of life.

This initial risk is rated as 15 = Likelihood 3 (possible) x Impact 5 (critical)

17.   This risk will be mitigated by:

- Engaging with Team Doncaster partners in the development of the assessment
- Ensuring the indicators in the assessment are consistent with those chosen as the basis for the Team Doncaster outcomes framework
- Ensuring the Council's Data Quality Strategy is followed during the development of the assessment
- Providing Full Council and the Team Doncaster Partnership Board with a dedicated opportunity to consider each year's assessment.

These actions will reduce the risk rating to 10 = Likelihood 2 (unlikely) x Impact 5 critical).

18.   A key assumption is that all Council Directorates and Team Doncaster partners contribute data, analysis and new insights to ensure the assessment is a quality, informative document.

LEGAL IMPLICATIONS

19.   Section 1 of the Localism Act 2011 provides the Council with a general power of competence, allowing the Council to do anything that individuals generally may do. Section 111 of the Local Government Act 1972 gives the Council the power to do anything which is calculated to facilitate, or is conducive or incidental to, the discharge of any of their functions.   The Council's Constitution enables a meeting of Full Council to hold an annual State of the Borough debate if it chooses to.

FINANCIAL IMPLICATIONS

20.   The State of the Borough Assessment will be considered at the same Council meeting as the Council budget plan for 2018/19 to 2020/21 and Doncaster Growing Together. The Council budget plan will include the draft budget proposals which will be informed by the State of the Borough Assessment.

HUMAN RESOURCES IMPLICATIONS

21.   There are no apparent HR implications as far as this report is concerned.

TECHNOLOGY IMPLICATIONS

22.   The Council's on-going progress towards becoming a modern digital authority as detailed in the ICT Strategy, Digital and Customer Service Strategies provide essential enablers in contributing to the success of the core annual cycle. These deliverables include:

- Enabling business intelligence to be more effectively captured and disseminated to allow more effective decision making in supporting those individuals and families that need the most help.
- Providing a Single Customer Record and joined up service delivery enabling the Council to have an informed picture of need and become more proactive in providing services.

- Improving the Council's ability to direct, performance manage and track all services.

23. It is the responsibility of the whole organisation to deliver transformation, utilising technology as the enabler; service functions must drive the delivery through effective identification and gathering of business requirements.

24. It is anticipated that the deliverables in this report will be closely linked with the Business Intelligence, Open Data and GIS Projects. The effective gathering of business requirements to define the technology requirements will allow business intelligence to be utilised as an effective tool to support the deliverables detailed in this report.

EQUALITY IMPLICATIONS

25. By more effectively linking together the assessment of need to service delivery, an improved core annual 'define & deliver' cycle will support the Council in embedding equality considerations into its day to day work.   Improvements to the individual processes that form part of the cycle may require a due regard statement to be completed and reported as and when appropriate.

CONSULTATION

26. Engagement on the scope and format of the assessment has been undertaken with:

- Directors: 30 May 2017
- Team Doncaster: 13 June 2017
- OSMC and O&S Panels: June 2017

BACKGROUND PAPERS

27. None.

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